

# SESSION GUIDE



Week Two – January 16- 20, 2012



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## Dates to Remember

**Monday, January 16, 2012-** There are no scheduled committee or subcommittee meetings in observance of the Martin Luther King, Jr. holiday.

**Monday, January 30, 2012 at noon-** Filing deadline for each additional member bill filed after the favorable reporting of a member's repealer bill by its first committee of reference.

## House Business

- During the first few weeks of the 2012 Legislative Session, the House will focus primarily on committee and subcommittee meetings with some limited time on the floor.
- Policy subcommittees will meet during weeks one through four of session. Fiscal subcommittees will spend the first three weeks preparing their recommendations for the 2012-13 state budget and will be given additional time during weeks five and six to consider Member bills.
- The policy and fiscal committees of the House will continue to meet through week seven of Session.
- See this [memo from Speaker Cannon](#) for more information.

## Process Reminder

- During the first 45 days of Session, notice deadlines for committees and subcommittees are 4:30 p.m. the 2nd day before the meeting (excluding weekends and official state holidays). [See Rule 7.11 \(e\)](#)
- After February 23, notice deadlines are 4:30 p.m. the day before the meeting, including weekends and holidays. Also [see Rule 7.11 \(e\)](#)
- The Speaker of the House refers bills to committees and subcommittees. The Speaker also determines the order of reference. [See Rule 6.2\(a\)](#).

## House Calendar and Schedule Process

The Authorized Meeting Schedule:

- Serves to notify you of the meeting dates, times and locations that the Speaker has *authorized* for a particular week.

The House Calendar:

- Shows you committee and subcommittee meeting times and locations, legislation to be considered, as well as the projected schedule for future meetings known to that point.
- For planning purposes, the calendar will always reflect any projected meetings that have been authorized but are not yet noticed.

For more information on the House schedule and calendar, please visit [www.myfloridahouse.gov](http://www.myfloridahouse.gov).